THE CONSTITUTION AND BY LAWS OF THE UNIVERSITY FACULTY, CALIFORNIA STATE UNIVERSITY, EAST BAY

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CALIFORNIA STATE UNIVERSITY, EAST BAY THE CONSTITUTION OF THE UNIVERSITY FACULTY PREAMBLE

- 1. Under the authority of the Trustees of the California State University, final authority and
- 2. responsibility for the conduct of the affairs of the University are vested in the President of
- 3. the University. Effective conduct of these affairs requires the joint effort of the President
- 4. and the University Faculty. Such joint effort, with full and open communication, can
- 5. realize the high potential of the University.
- 6. This Constitution expresses the principles of policy and procedure through which the
- 7. University Faculty is consulted and makes official recommendations concerning the
- 8. affairs of the University. It establishes the organization of the University Faculty through
- 9. which effective recommendations may be made about the operation of the University and
- 10. the welfare of the faculty members. This Constitution is based upon the policies contained
- 11. in the "STATEMENT ON GOVERNANCE OF COLLEGES AND UNIVERSITIES"
- 12. approved by the faculty government and adopted as basic policy of the University by the
- 13. President of the College in May of 1967.

ARTICLE I GOVERNING PRINCIPLES

14. SECTION 1: The President of the University has final authority and responsibility for the operation of the University. In conducting the affairs of the University he/she has the responsibility to consult, formally and informally, with the faculty. The faculty has the responsibility to make formal and informal recommendations to the President. This Constitution expresses the nature of the responsibilities to recommend of the faculty at the several levels of organization of the University, the nature of the procedures through which official consultation and recommendation are to occur, and the agencies of the faculty which will make official faculty recommendations. 23.SECTION 2: In official consultation and recommendation, the organization provided in this Constitution shall be the official voice of the faculty, to maintain current knowledge of the recommendations being made, and to facilitate communication among the members of the University Faculty. 27.SECTION 3: When official recommendations are made, within the various levels of organization of the faculty and of the University, the group making the recommendation has the right to a full hearing; a prompt response; and the privilege of further consideration should the recommendation not be accepted.
32.SECTION 4: Recommendations of the faculty should be accorded attention and influence in proportion to the directness with which decisions will touch
34. the competence and the welfare of the faculty.

ARTICLE II DEPARTMENT FACULTIES

1.SECTION	1:	The departments of the University are the primary administrative and
2.	aca	demic elements of the University. The operation of the department, its
3.	stru	octural organization, and its offerings should reflect most closely the
4.	pro	fessional judgment of the faculty. In the reorganization of departments,
5.	the	review of departmental administration, the official assignment of
6.	per	sons as members of the department, and the offerings of the
7.	Dep	partment Faculty, the Department Faculty is the official body for
8.	con	sultation and recommendation procedures.
9.SECTION 2	2:	No person shall be a Regular Member of more than one Department.
10.	Eve	ery person is a Regular Member of a Department Faculty who:
l 1 .	Α.	holds a full-time, annual, academic appointment within the University; and
12.	B.	is officially assigned to a teaching service area administered by the
13.		department; and
14.	C.	holds academic rank of Instructor or higher.
15.	Αp	person holding a lecturer's appointment is not eligible for Regular
16.	Me	mbership of the Department Faculty.
7.SECTION	3:	The Regular Members of the Department Faculty may grant the
18.	priν	vilege of participating in the affairs of the Department Faculty to other
19.	me	mbers of the professional staff of the University. Any such members
20.	sha	II be Special Members of the Department Faculty.
21.SECTION	4 :	In elections of the Department Faculty, each Regular Member shall have
22.	one	and only one vote. Any provisions for voting by Special Members of
23.	the	Department Faculty shall be established by the Regular Members of
24.	the	Department Faculty.
25.SECTION :	5:	The Department Faculty shall have primary responsibility for:
26.	Α.	electing persons to the status of Special Member of the Department
27.		Faculty;
28.		establishing any written Bylaws, consistent with this Constitution and
<u>2</u> 9.		the Bylaws of the University Faculty, for its guidance;
30.	C.	establishing a Faculty Council to work with its Department Chair, if it
31.		so desires;
32.	D.	electing members of its Faculty Council; and
33.	E.	reviewing any decisions of its Faculty Council.
34.SECTION		The Department Faculty shall have the primary responsibility for
35.		ommendations concerning:
36.		courses, programs, and degrees in its academic discipline;
37.		instruction and research in its academic discipline;
38.		requirements, standards, activities, placement, and honors for the
39.		students in its courses and programs;
10.	D.	standards for and evaluation of instruction, advising, research, and
1 1.		ethics in its discipline and in its programs;
12.	E.	appointment, retention, tenure, promotion, discipline, leaves of
13.		absence, and honors of all members of the department;
14.		development with other departments of interdisciplinary programs
1 5.		which include its academic discipline: and

Article II, Section	n 6
1.	G. the nomination and review, at intervals not greater than three (3) years,
2.	of its chair, according to procedures specified in the Bylaws of the
3.	University Faculty.
4.SECTION 7:	Any Department Faculty may establish a Faculty Council to work with its
5. D	epartment Chair. If a Faculty Council is formed, its membership shall be
6. el	ected by the Department Faculty. Any Department Faculty may delegate,

- 6. elected by the Department Faculty. Any Department Faculty may del
 7. by written Bylaws, to its Faculty Council any of its recommending
 8. responsibilities. It may not delegate to its Faculty Council any of the
- 9. primary responsibilities listed in Section 5, above.

ARTICLE III COLLEGE FACULTIES

Article III, Section 5

1.	E.	electing members of its College Assembly; and
2.	F.	serving as a Board of Appeals from decisions of the College Assembly.
3.SECTION	6 :	The College Faculty shall have the primary responsibility for
4.	rec	ommendations concerning:
5.	A.	coordination and evaluation of the work of its departments;
6.	B.	candidates completing degrees and programs within its departments;
7.	C.	interdepartmental programs within its academic disciplines;
8.	D.	appointment, retention, tenure, promotion, discipline, leaves of
9.		absence, and honors of all members of the College;
10.	E.	the standards for and maintenance of a high level of professional
11.		conduct among its members; and
12.	F.	the nomination and review, at intervals not greater than five (5) years,
13.		of its administrative officers, according to procedures specified in the
14.		Bylaws of the University Faculty.
15.SECTION '	7 :	Any College Faculty may establish a College Assembly to work with the
16.	dea	an of its College. If a College Assembly is formed, its membership shall be
17.	ele	cted by the College Faculty. Any College Faculty may delegate, by
18.	wri	tten Bylaws, to its College Assembly any of its recommending
19.		ponsibilities. It may not delegate to its College Assembly any of the
20.	•	mary responsibilities listed in Section 5, above.
21.SECTION 8		The Regular Members of the Division of Libraries shall be the University
22.	Lib	orarian and the professional librarians holding full-time, annual
23.		pointments in that division. This division shall be treated as a College
24.		der this Constitution for purposes of defining Regular Membership in the
25.		iversity Faculty (See Article IV, Section 2) and of representation on the
26.	Ac	ademic Senate (Article V, Section 2).

ARTICLE IV

1.	SECTION :	3:	In elections of the University Faculty, each Regular Member shall have one
2.		and	d only one vote.
3.	SECTION	4 : 7	The University Faculty shall have the primary responsibility for:
4.		Α.	the conferring of earned degrees;
5.		В.	the election of the Faculty Marshal and the representatives of the
6.			University Faculty on the Academic Senate of the California State University
7.		C.	establishing its Bylaws to govern the procedures for implementing the
8.			provisions of this Constitution;
9.		D.	serving as a Board of Appeals from the decisions of the Academic Senate;
10.			and
11.			any other authority delegated to it by higher authority.
12.	SECTION 5	5:	The University Faculty shall have the primary responsibility for
13.		rec	commendations concerning:
14.			the coordination and evaluation of the work of its Colleges;
15.		В.	the development and coordination of inter-College programs and programs
16.			not within the assigned functions of its departments and Colleges;
17.			policies affecting instruction and research;
18.			student affairs;
19.		E.	the professional standards, ethics, and welfare of the academic members of
20.			the University staff; and
21.			the nomination and review of its administrative officers.
	SECTION 6		The University Faculty shall be consulted on:
23.		Α.	the planning and development of the campus and buildings of the
24.		_	University; and
25.		B.	the allocation of funds, staff, equipment, and facilities among the
26.			programs of the University.
	SECTION 7		The University Faculty shall establish an Academic Senate for the purpose of
28.			nducting the affairs of the University Faculty. The University Faculty may
29.			egate by its Bylaws any of its authority and responsibilities to the Academic
30.			nate except the approval of candidates for degrees, the election of the
31.			culty Marshal and the representatives of the University Faculty on the
32.			ademic Senate of the California State University, the election of members
33.			the Academic Senate, and the approval of the Bylaws of the University
34.			culty. The University Faculty retains the right of review of the actions of
35.		the	e A cademic Senate.
			ARTICLE V
			THE ACADEMIC SENATE
36.	SECTION 1	:	The Academic Senate shall:
37.		Α.	coordinate the affairs of the University Faculty and its constituent

faculties; B. make recommendations to the President of the University in the name of the University Faculty under the authority delegated to it in the Bylaws of the University Faculty;

41.

38.

39. 40.

Article V, Section 1

1. C. establish and operate a system of committees, as provided in the Bylaws of the University Faculty, to conduct the business of the University Faculty: 2. D. serve as the voice of the University Faculty in consultation with the Pres-3. ident, the Chancellor, and other persons and agencies, under the authority 4. provided in the Bylaws of the University Faculty; 5. 6. E. in consultation with the President, resolve all questions of the interpretation of the Constitution of the University Faculty; and 7. F. resolve all questions of the interpretation of the Bylaws of the University 8. 9. Faculty. **10.SECTION 2**: The membership of the Academic Senate shall include: A. the President of the University: 11. 12. B. the representatives of the University in the Academic Senate of the 13. California State University; C. twenty-five (25) members elected by and from the Colleges of the Univer-14. 15. sity, distributed in proportion to the number of Regular Members in the 16. Colleges, provided that every College shall have at least one member in the 17. Academic Senate: D. ten (10) members-at-large, elected by and from the Regular Members of 18. 19. the University Faculty: 20. E. one (1) member elected by and from faculty who has achieved emeritus/University Faculty;

- California State University. These officers shall be the Agenda Committee of the University Faculty.
- 3.SECTION 2: The Chair, Vice Chair, and Secretary of the Academic Senate shall serve therespective functions of officers of the University Faculty.
- 5.SECTION 3: The Faculty Marshal shall be responsible for conducting all University
 6. Faculty elections and shall have such other duties as are provided in the
- 7. Bylaws of the University Faculty.
- 8.SECTION 4: The representatives of the University Faculty on the Academic Senate of the
- 9. California State University shall have such duties, in addition to those
- 10. required by their statewide office, as are provided in the Bylaws of the
- 11. University Faculty.
- 12.SECTION 5: The Faculty Marshal and the representatives of the University Faculty on the
- 13. A cademic Senate of the California State University shall be elected by and
- 14. from the Regular Members of the University Faculty as provided in the
- 15. Bylaws of the University Faculty.

ARTICLE VII RECALL OF OFFICERS

- 16.SECTION 1: The Regular Members of any of the faculties of the University and its subdivisions shall institute an election for the recall of any elected officer or
- 18. representative of that faculty, as provided in the Bylaws of the University
- 19. Faculty, when at least fifteen percent (15%) of the Regular Members of
- 20. his/her constituency have petitioned for a recall election.
- 21.SECTION 2: The Regular Members of the faculty of a department or College shall request a review of the administration of their department or College by the President
- 23. when at least one-third of the Regular Members of the Department or College
- 24. Faculty have petitioned for such a review.
- 25.SECTION 3: The method for recalling a student representative shall be determined by the Associated Student Body President and Council, subject to the approval of the
- 27. A cademic Senate.
- 28.SECTION 4: The method for recalling a Student Services representative shall be
- 29. determined by the Student Services electorate, subject to the approval of the
- 30. A cademic Senate.
- 31.SECTION 5: The method for recalling an emeriti representative shall be determined by the
- 32. Executive Committee of the Academic Senate, subject to the approval of the
- 33. A cademic Senate.
- 34.SECTION 6: The method for recalling a lecturer representative shall be determined by the
- 35. Lecturer Electorate, subject to the approval of the Academic Senate.
- 36.SECTION 7: The method for recalling a staff representative shall be by a majority vote 37. of same body that elected the representative.

Article VIII, Section 1

ARTICLE VIII STUDENT PARTICIPATION

ARTICLE X AMENDMENTS TO THE CONSTITUTION

1.SECTION 1

Article XI, Section 2

1. SI	TION 2: Upon adoption of this Constitution, the Representative Assembly of the	
2.	heretofore existing Faculty Senate shall issue a call for an election of the new	
3.	A cademic Senate under the provisions of this Constitution. Upon the	
4.	satisfactory completion of the election of the new Academic Senate, the	
5.	previously existing Representative Assembly shall disband, and the new	
6.	A cademic Senate shall assume office. Until such time as the Bylaws of the	
7.	University Faculty have been approved by the University Faculty and the	
8.	relevant provisions have been implemented, the provisions for committees, the	Э
9.	policies, and the regulations of the faculty under the previous Constitution	
10.	shall remain in effect. Points of disagreement between provisions of the	
11.	previous Constitution and this Constitution shall be resolved by the Academic	
12.	Senate and the President of the University, jointly, using the new Constitution	
13.	as a guide.	
14.SE	FION 3 : Upon the adoption and ratification of this Constitution, each department ar	าd
15.	division shall organize its faculty in accordance with the provisions of this	
16.	Constitution. Official consultation concerning the offerings of a department	
17.	or of a division, or concerning the nomination and review of the	
18.	administration of a department or of a division, shall be made through the	
19.	faculty of the department or division.	

9/96 rev. 9/05

CALIFORNIA STATE UNIVERSITY, EAST BAY BYLAWS OF THE UNIVERSITY FACULTY PREAMBLE

- 1. These Bylaws are established by the University Faculty to give effect to the provisions of the
- 2. Constitution of the University Faculty approved by the Faculty on February 28, 1969. As
- 3. authorized by Article IV of the Constitution, the Bylaws of the University Faculty provide the
- 4. specific procedures and regulations governing the operation of the University and its
- 5. subdivisions.

ARTICLE I MEMBERSHIP IN THE UNIVERSITY FACULTY

6. SECTION 1	The following definitions are to be used in determining the eligibility of a
7. Definition	faculty member to hold status as a regular member of the University Faculty:
8.	"Full-time" - a person is employed in the University at full salary for his/her
9.	position;
10.	"Annual" - the employee of the University is appointed to serve for a full
11.	academic year (three or four quarters) at a time;
12.	"A cademic" - an employee of the University who is assigned to teaching or
13.	research or to departmental administration. (See Constitution: Article II,
14.	Section 2; Article III, Section 2.)
15. SECTION 2	The Faculty Marshal, the Chair of the Academic Senate and the Secretary of the
16. Membership	A cademic Senate, with the Faculty Marshal as Chair, shall serve as the
17. Committee	Membership Committee of the University Faculty. At the beginning of each
18.	quarter, this committee shall determine and publish the names of those
19.	qualified for membership as regular members of the College, Department, and
20.	University Faculties. The Membership Committee shall make a ruling when a
21.	dispute arises. If any regular member of the University Faculty challenges
22.	this ruling, the matter shall be referred to the Academic Senate.
23. SECTION 3	A regular member of any faculty on leave of absence from the University
24. Regular Mem-	remains a regular member of that faculty.
25. bers on Leave	
26. SECTION 4	Upon retirement, a tenured regular member of the faculty who has a minimum
27. Emeriti	of twelve years of full-time service to the University or, on the basis of
28. Members	exceptional contributions has been recommended by his or her academic
29.	department or division and appr

ARTICLE II OFFICERS OF THE UNIVERSITY FACULTY

ARTICLE IV OFFICERS OF THE ACADEMIC SENATE AND THE EXECUTIVE COMMITTEE

1. SECTION 1 The officers of the Academic Senate sh

1. SECTION 4	Voting for all officers listed in Section 1 shall be by mail ballot, which can
2.	be either electronic voting or by hard copy, as long as voting anonymity is
3. Voting	ensured. In each annual election, balloting shall continue for ten consecutive
4.	academic days. Results shall be announced within three academic days after
5.	the last day of balloting.
6. SECTION 5	The Executive Committee (see Article IV, Section 5) shall supervise mail
7. Conducting	ballots. The Committee shall proceed in the following way:
8. Mail Ballots	A. The Committee shall send to each member of the University faculty
9.	eligible to vote in the election a "Notice of Election by Mail." The notice
10.	shall state the offices to be filled and/or items to be voted upon (together
11.	with information showing the source of each item, and any action taken on
12.	each item by the Academic Senate), the ballot and return envelopes and a
13.	statement of the procedures and time limits for voting.
14.	B. The Committee shall also:
15.	(1) ensure anonymity in balloting;
16.	(2) check the roster of those eligible to vote against the ballots received;
17.	(3) arrange for the counting of the ballots, and announce the results of
18.	election within three academic days after balloting has been
19.	completed; and
20.	(4) if ties occur, determine the rank order of the tied nominees by
21.	drawing lots and giving the winner of the drawing the higher and
22.	the loser the next lower rank in the balloting.
23. SECTION 6	Upon receiving a report from the Executive Committee the Academic Senate
24. Invalidation	may, if there be cause, invalidate an election, ornd a tioornd an el8titnouncerequirademat.845

ARTICLE VII REPRESENTATION OF COLLEGES IN THE ACADEMIC SENATE

1.	SECTION 1	For the purposes of representation in the Academic Senate, the Division of		
2.	Divisions treat-	Libraries shall be treated as a College. (See also, Article XVI, Section 2,		
3.	ed as Colleges	elow.)		
4.	SECTION 2	In the Winter Quarter of each year the Faculty Marshal, in consultation with		
5.	Proportional	the Executive Committee, shall allocate to each College Faculty the number of		
6.	Represen-	Senate representatives to which it is entitled. The allocation of 25 College		
7.	tation in the	representatives to the several Colleges shall be proportional to the number of		
8.	Academic	regular members in the College Faculties, provided no College shall be		
	Senate	unrepresented. Taking into consideration the number of continuing		
10.		representatives of each College, the Faculty Marshal shall inform each		
11.		College Dean of the number of representatives to be elected to one- and		
12.		two-year terms. If a College would be over-represented by the continuance in		
13.		office of its representatives who have unexpired terms, the Faculty Marshal		
14.		shall notify the College Dean of the need to relinquish representative(s). The		
15.		College Faculty shall determine which representative(s) shall be removed.		
	SECTION 3	After the announcement of the results of the election of representatives-at-		
17. Election of large of the Academic Senate, each College Faculty shall elect				
	18. College Represen-Senate the number of representatives to which it is entitled. The elections			
	tatives in the	shall be completed by May 15 and the results of these elections shall be		
20. Academic Senate Certified to the Faculty Marshal, who will announce them to the University.				
	SECTION 4	Whenever a College Faculty is disbanded because of reorganization of the		
	Disbandment	University, all of its representatives shall resign from the A cademic Senate.		
	Of Colleges	The Faculty Marshal shall then determine the necessary adjustment in the		
24.		distribution of College representatives, and shall notify the Dean of each		
25.		College which has gained a seat, or seats, because of the adjustment.		
26.		Each such College, following regular election procedures, shall elect its		
27.		newly acquired representative(s) for term(s) which will maintain the		
28.		balance of alternation.		
	SECTION 5	If a vacancy of more than one quarter occurs in the representation of a		
	Vacancies	College, the Executive Committee shall request the College or Division to		
	in College	hold a special election to fill the vacancy for the period of absence, following		
	Represen-	regular election procedures. If the vacancy is for one quarter or less, the		
	tation	Executive Committee may appoint a member of the appropriate College or		
34.		Division to fill the vacancy.		

ARTICLE VIII REPRESENTATION OF EMERITI IN THE ACADEMIC SENATE

1. SECTION 1 2. Emeritus/a 3. Member of 4. the Academic 5. Senate 6. SECTION 2 7. Election of 8. Emeritus/a 9. Member 10. of the 11. Academic 12. Senate 13. 14. 15. 16. 17. 18. 19. 20. 21.	In Spring Quarter, the Executive Committee shall request the secretary of the Academic Senate to arrange for the selection of one (1) emeritus/emerita member of the Academic Senate. The emeriti electorate is defined as those individuals who have achieved emeritus or emerita status, according to Article I, Section 4, of these Faculty Bylaws. The nomination and election of an emeriti faculty representative shall be completed by May 15 and the results of the election shall be certified to the Faculty Marshal, who will announce them to the University. The term of the elected Senator shall begin on June 15 and shall run for a period of two (2) years. The Executive Committee of the Academic Senate shall make nominations, assuring that there shall be at least two nominees for the position to be filled, and shall process additional nominations received by petition. Each person nominated shall have given his/her written consent to having his/her name appear on the ballot. In conducting the nominating process, the Executive Committee shall follow these procedures: A. Not less than ten academic days before the scheduled election, the Executive Committee shall develop a preliminary list of nominees and have it mailed to the emeriti faculty in accord with Article VI, Section 5 of the Bylaws of the University Faculty. B. For a period of ten (10) academic days after the mailing of the preliminary
22. li	Executive Co

ARTICLE IX REPRESENTATION OF LECTURERS IN THE ACADEMIC SENATE

1. SECTION 1	In Spring Quarter, the Executive Committee shall request the secretary of the
2. Lecturer	A cademic Senate to arrange for the election of four (4) at-large lecturer
3. Members	members of the Academic Senate. The lecturer electorate is defined as
4. of the	those individuals who have annual appointments of half-time or more,
5. Academic	except for CSUEB graduate students, as defined by Article XII, Section 1 of
6. Senate	the Faculty Bylaws. A lecturer representative will serve a one-year term and
7.	may serve for four consecutive terms.
8. SECTION 2	The nomination and election of lecturer representatives shall be completed by
9. Election of	May 15 and the results of the election shall be certified to the Faculty
10. Lecturer	Marshal, who will announce them to the University. The term of each person
11. Members	elected shall begin on June 15.
12. to the	The Executive Committee of the Academic Senate shall make nominations,
13. Academic	assuring that there are at least five nominees for the four positions to be
14. Senate	filled, and shall process additional nominations received by petition. Each
15.	person nominated shall have given his/her written consent to having his/her
16.	name appear on the ball 167.0e1 Aureli 2880e(1 Northteep) 520n, s Evenae (bet 7 rotheoth ethat 6 m) 8.ti 22355 (a) pt 2156

ARTICLE X

ARTICLE XII STUDENT MEMBERSHIP ON THE ACADEMIC SENATE AND ON STANDING COMMITTEES

 SECTION 1 Student Members of the Academic Senate and 	In the Spring Quarter_the Associated Students Chair will arrange for the election of seven (7) student members of the Academic Senate and two (2) student members to each Standing Committee except the Faculty Affairs Committee and the Committee on Budget and Resource Allocation. Student representatives shall be elected to one-year terms that commence June 15. The following criteria shall apply in determining eligibility:
7. Committees	A. Qualifications
8.	 Candidates for Student Senator to the Academic Senate must have
9.	earned no fewer than 21 units of academic credit, with a GPA of 2.0 or
10.	better, during the twelve months immediately preceding the term in
11.	which the filing of candidacy occurs.
12.	2. Candidates for student member on a Standing Committee of the
13.	Academic Senate must have completed at least one quarter at CSUEB
14.	with a GPA of 2.0 or better prior to filing candidacy for office.
15.	3. All candidates must be enrolled for and earn a minimum of seven (7)
16.	units during the term in which the election is held, maintaining a 2.0
17.	grade point average.
18.	Candidates must be in good standing at CSUEB.
19.	5. A representative or committee member may run for consecutive terms.
20.	B. Eligibility for Holding Positions of Student Senator or Standing
21.	Committee Member of the Academic Senate
22.	Student must be in good standing.
23.	2. Student must be registered for seven (7) or more units and earn a
24.	minimum of a 2.0 grade point average for these units.
25.	C. Procedures for Election
26.	1. The procedures for election to student positions on the Academic
27.	Senate shall be those contained in the Associated Students Election
28.	Code.
29.	2. A vacant student position with an unexpired term of less than one year
30.	shall be filled by appointment by the Associated Students Board of
31.	Directors for the remainder of the unexpired term, subject to
32.	A cademic Senate approval.
33.	D. Graduate Student defined: Any student who has classified or unclassified
34.	Graduate status.

ARTICLE XIII LIAISON OFFICERS OF THE UNIVERSITY FACULTY

35. SECTION 1	STUDENT AFFAIRS LIAISON OFFICER (SALO)
36. Student	A. The Academic Senate shall elect for a two-year term a tenured regular
37. Affairs	faculty member to serve as Student Affairs Liaison Officer. The election
38. Liaison	shall normally take place in the year preceding the term of office.
39. Officer	B. The Executive Committee of the Academic Senate may nominate
40.	candidates for Student Affairs Liaison Officer. The Academic Senate may

ARTICLE XIV DUTIES OF THE ACADEMIC SENATE

1. SECTION 1 The University Faculty delegates to the Academic Senate the authority to 2.

- 1. SECTION 3 Concurrently with the election of the Student Services electorate represen-
- 2. Election of tatives to the Academic Senate (Article X, Section 2), the Student Services
- 3. Student Services electorate shall elect one representative to the Committee on Academic
- 4. Representatives Planning and Review and one representative to the Committee on
- 5. to Standing Instruction and Curriculum.
- 6. Committees
- 7. SECTION 4 Before the end of the Spring Quarter, the President shall appoint one
- 8. Presidential administrator or faculty member to each committee, except the Committee on
- 9. Appointees Budget and Resource Allocation, where two representatives are to be appointed.
- **11. SECTION 5**
- 12. Terms of
- 13. Office
- 14.
- 15. 16.
- 17. 18.
- 19. 20. 21.
- 22. 23.
- 24. 25.
- 26. 27.
- 28. 29.
- 30. 31. 32.

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- 34. SECTION 6
- 35. Restriction 36. on Committee
- 37. Memberships
- **38. SECTION 7**
- 00. 52.01101
- 39. Vacancies

- Terms of Office: Student Members shall be governed by the following:

 1. For Student Members of Standing Committees: Student members shall be governed by the following:
- For Student Members of Standing Committees: Student members shall be selected for one-year terms. A student member may serve no more than two terms of one year each. A student appointed to serve out the unexpired term of another shall be eligible for two additional terms.
- 2. For Presidential Appointees on Standing Committees: Presidential appointees shall be appointed for one-year terms.
- 3. For Faculty and Student Services Members of Standing Committees Other Than COBRA: Faculty members and Student Services members shall be elected for two-year overlapping terms. Such members may serve consecutive terms, but having served two terms, shall not be eligible to serve again on the same committee within a year. Such a member elected or appointed to serve out the unexpired term of another shall be eligible for election to two terms of his/her own, provided that no person shall serve more than five consecutive years.
- For Faculty Members on the Committee on Budget and Resource Allocation (COBRA): Faculty members shall be elected for four-year overlapping terms. There is no term limitation for service on COBRA.
- 5. Balance of Alternation: When necessary and notwithstanding provisions in Parts 3 and 4 of this Section, the Executive Committee shall provide for a balance of alternation on committees by apportioning one-, two- and four-year terms among the Colleges.

No person shall be a candidate for more than one Standing Committee; no elected faculty, Student Services or student member shall serve on more than one committee.

When a vacancy occurs on a committee it shall be filled for the period of absence in the following ways:

1. A presidential appointee: The Executive Committee shall request the

- 1. 3. A Student Services member: The Executive Committee shall request the 2. Vice President of Student Services to provide for the selection of a qualified replacement by a method to be determined by the Student 3. 4. Services electorate: 5. 4. A student member: The Executive Committee shall request the President of the Associated Students to provide for the selection of a qualified 6. 7. student replacement by a method to be determined by the Associated Student Body President and Council. 8. a The Executive Committee may terminate the service of any member of 9. SECTION 8 10. Termination committee or subcommittee whose continuance is deemed by a majority of the entire membership of the committee to interfere with 11. of Membership 12. the orderly conduct of business. 13. b. Ordinarily, any member of a committee or subcommittee who is absent three (3) times in a guarter shall be terminated from service on the 14. 15. committee or subcommittee. The committee chair shall confer with 16 such a member concerning his/her resignation and report the 17. circumstances to the Executive Committee. 1. Each committee shall elect a Chair from among the elected regular faculty **18. SECTION 9** representatives whose principal function shall be to organize the business 19. of the committee and to preside at its meetings. The Chair of each 20. Responsi-21. bilities of committee shall be a voting member, representing his/her committee in the 22. the chair Academic Senate. The Chair of the Committee on Budget and Resource 23. Allocation shall be an elected regular faculty member and shall serve a 24. two-year term, while the term of all other standing committee chairs 25. shall be one year. 26. 2. At the end of each academic year, the Chair shall report to the Academic 27. Senate concerning actions taken during the year and any unfinished 28. business.
- 29. SECTION 10 Each committee shall, with the approval of anding committee chairs

- SECTION 12 1. In consultation with the committee, the Chair may establish special subcommittees; and he/she may, with the approval of the Executive
- 3. Sub- Committee, appoint persons who are not members of the committee.
- 4. committees 2. Special subcommittees shall go out of

1.

1.		MEMBERSHIP
2.		C. The membership of the Faculty Affairs Committee shall be
3.		1. Eight (8) tenured members from the Colleges of the University;
4.		2. One (1) tenured member of the Library Faculty; and
5.		3. One (1) appointee of the President of the University.
6. 7.	SECTION 4	COMMITTEE ON RESEARCH

1.	4. To consult with the appropriate administrators and committees of the
2.	administration regarding academic planning, current budget issues,
3.	allocation of resources, and campus development, and to report
4.	periodically the nature of the consultation to the Executive Committee
5.	of the A cademic Senate;
6.	5. To make recommendations concerning principles and procedures

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